

VOLUNTEER TRAINING



This form is to be completed by the training provider on behalf of the training subsidy applicant accompanied by an invoice to Council for the term training subsidy payment. Applications will be collected by Council at the end of each term. Please note payment of the remainder of the course fee is required by the applicant and is to be paid directly to the training provider when requested.

Training applicant details

Name of applicant			
Postal address			
Phone	Email		

Volunteer organisation details

Name of volunteer organisation			
Contact person			
Phone			

Training package details

Course name			
Training provider			
Course dates			

Authorisation

Name of training applicant	Signature	Date
Name of training provider	Signature	Date

Training forms and invoice will be collected by a Community Strengthening Officer at the end of each term.

Privacy statement

Personal information (such as an individuals name, telephone number, address or email) contained in the completed application form is being collected and will be used by Council for the purposes of its Volunteer Training Programs. The personal information may be made available to members of Council staff or Councillors involved in the evaluation of this program. It may also be stored on a Council database of volunteer training subsidy applicants. Such personal information will only be disclosed beyond Council with the relevant individuals consent or where required permitted by law.